Romaldkirk Parish Council

**Minutes of AGM**

**30 May 2019**

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| **Agenda** |  | |  |
| **Present**  **Others:**  **Declarations of interest:**  **1 Signing of declaration of office and other matters as required.**  **2. Apologies** |  | Chair- Lesley Cutting (LC), Delius Singer (DS), Derek Nixon (DN), Jackie Barningham (JB), |  |
|  | Joanne Nixon (JN – Minutes), 1 observer from the village |
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|  | None  The Declaration of Acceptance of Office Forms were signed and witnessed.  The Pecuniary and Other Interest forms were circulated to Councillors to complete and return to the Clerk. Any changes will be updated on the Parish website.  Gill Carter (GC) |  |
| **3. Election of Chair** | D Singer was proposed by L Cutting and seconded by D Nixon. As there were no other nominations D Singer accepted the nomination of Chair and signed the Declaration of Acceptance of Office form. D Singer chaired the meeting thereof. | |  |
| **4. Election of Vice Chair** | L Cutting was proposed by J Barningham and seconded by D Singer. As there were no other nominations L Cutting accepted the position of Vice Chair. | |  |
| **5. Election of Responsible Finance Officer** | J Nixon was proposed by D Singer and seconded by L Cutting. As there were no other volunteers or nominations J Nixon agreed to cover this position temporarily until a more permanent post holder could be found. Work commitments are impacting upon J Nixon to continue in this role. | |  |
| **6. Minutes of the last AGM held on 29 May 2018** | The minutes had been circulated, taken as read and signed. | |  |
| **7. Matters arising** | Financial commitments and expenditure are up to date alongside all other Council matters. The outcome of the Public Inquiry regarding unregistered village green to the front of Rose Stile is awaited. | |  |
| **8. Chair’s Report** | L Cutting gave a short report on the work carried out by the Parish Council during 2018-19, including continued work to mitigate parking issues that damage the greens, and the work to ensure the section of unregistered village green in dispute (Matters arising refers) is resolved for the benefit of the community. Reference was also made to a beautiful new Oak tree on the village green kindly donated by a member of the public as a memorial. A copy of the report is filed with these minutes.  DN recorded the PCs thanks for the outgoing Chairs (LC) hard work during the year. | |  |
| **9. Financial Report**  **10. Public question time** | The 2018-19 financial report, including Income & Expenditure and Balance Sheet was circulated and explanation provided by JN. D Singer proposed, seconded by J Barningham that the balance sheet be agreed and accepted by the Parish Council.  Ms K Martin asked:  Whether there was any outcome from the Public Inquiry held on 30 April/1 May 2019.  *DS explained that the PC anticipate that DCC will hear first but PC should get a copy in due course. DN explained the decision of the PI will then need to go to DCC Highways Committee for a final decision.*  Who was paying for the expense of this issue:  *DS confirmed an anonymous donation had been made to cover legal costs.*  . | |  |

**11. Date of Next Meeting:** No date was set at this time. The meeting closed at 19.35pm

Approved by the Chair of Committee on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: